



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹید
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

May 27, 2025

Office Order No.:80-2025

For the greater interest of the Company, Ms. Mitali Rani Dey (3136), Junior Officer, Policy Servicing Dept., Sylhet Full Service Center is hereby advised to deal with policy stamp of Bima Dalil, revenue stamp of OR and Docket related works sitting at same premises in addition to her existing duties until further Order.

The additional responsibility of Mr. Mohammad Alamgir (3206), Junior Officer, Cash Section, Prem Bazar FPR Center(0547), Chattogram Zone-06 vide Office Order No.:71-2025, dated 07-05-2025 at Underwriting Dept., Prem Bazar FPR Centre is hereby cancelled.



Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

Copy forwarded to:

- Ms. Mitali Rani Dey (3136), Junior Officer.
- Mr. Mohammad Alamgir (3206), Junior Officer.

C.C. to: for kind information:

1. The Chief Executive officer.
 2. The Additional Managing Director.
 3. The DMD (DEV.)
 4. The SEVP & CFO.
 5. The SVP & Incharge, Claims Dept.
 6. The SVP & Incharge, Underwriting & Re Insurance Dept.
 7. The DVP & Operation Incharge, Sylhet Full Fledged SC, Sylhet Corp. Zone
 8. Master file.
 9. Office Order file.
 10. Personal file.
1. The SEVP (PRT) & Incharge, Sylhet Corp. Zone.
 2. The EVP (PRT) & Incharge, Chattogram Zone-06.
 3. The Incharge, Prem Bazar FPR Center(0547), Chattogram Corp. Zone-06.

আর্থিক নিরাপত্তার সেতুবন্ধন



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আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়: গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৮১০৭০১৮০-৮৩
ফ্যাক্স : ৮৮ ০১ ৮১০৭০১৭৯ ই-মেইল: nihil@primeislamylife.com web : www.primeislamylife.com